

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, December 3, 2009**

**8:30 p.m.**

**Held in the Administration Building Board Room**

**MINUTES**

Meryl W. Ben-Levy, President  
Adam Haber  
Kim Hunter  
Dani E. Kline  
Stanley D. Stern

**ALSO PRESENT**

Dan Brenner, Ph.D	Superintendent
Edward A. Salina, Jr., Ed.D	Assistant Superintendent for Administration
Frank Banta, Ed.D	Interim Assistant Superintendent for Curriculum & Instruction
Joseph C. Dragone	Assistant Superintendent for Business
Cathie L. Britt	District Clerk
Trever Faden	Student Delegate
Carrie Anne Tondo, Esq.	Ingerman Smith, LLP

**ABSENT**

Clifford Saffron, Vice President  
David Seinfeld

**7:30 p.m.-Executive Session**

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 5-0 (Mr. Saffron and Mr. Seinfeld absent) that the Board of Education adjourns to Executive Session at 7:30 p.m.

The Executive Session adjourned at 8:44 p.m. and the Board reconvened in Public Session in the Administration Building Board Meeting at 8:45 p.m.

**8:30 p.m.-Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

Recommendation to accept Check Warrants for October 2009. (Reviewed by Mrs. Hunter)

**Ms. Kline moved, seconded by Mr. Stern and it was carried by a vote of 5-0 (Mr. Saffron and Mr. Seinfeld absent) to accept the Check Warrants for October 2009.**

Recommendation to accept the Claims Auditor Report for September 2009 and October 2009.

**Ms. Kline moved, seconded by Ms. Hunter and it was carried by a vote of 5-0 (Mr. Saffron and Mr. Seinfeld absent) to accept the Claims Auditor Report for September 2009 and October 2009.**

Acceptance of Correspondence

**Ms. Hunter moved, seconded by Ms. Kline and it was carried by a vote of 5-0 (Mr. Saffron and Mr. Seinfeld absent) to accept correspondence.**

### **Board President's Comments**

Ms. Ben-Levy acknowledged the beautiful art work on display by Ms. Patteringer's 7<sup>th</sup> and 8<sup>th</sup> grade classes.

Ms. Ben-Levy reported that she, Dr. Brenner and Ms. Kline attended a Social & Emotional Symposium on December 3, 2009 held at Molloy College – Suffolk campus. The handout will be shared with the Board of Education and posted at the Curriculum Corner.

Ms. Ben-Levy announced the December 17, 2009 Board Meeting will be held at Heights School.

### **Superintendent's Comments**

Dr. Brenner thanked the PFA for a successful Summer Activities Fair held at the High School on December 1, 2009 and he mentioned the High School art work and sculptures will be on display at the January 14, 2010 Board Meeting.

Dr. Brenner reported the Middle School lot has been reopened and the traffic pattern has significantly improved as planned.

Dr. Brenner wanted to address some of the comments made during the Start Times Forum with respect to transportation efficiencies and asked Mr. Dragone to provide an update.

Mr. Dragone discussed that William Bench, Director of Transportation of the Plano, TX school district was contracted by the Uniondale School District last year to investigate and recommend cost saving options.

Mr. Dragone explained that Mr. Bench would draft an initial proposal consisting of 8-10 high-level, cost saving options at no expense to the District. Should the Board decide to hire him after receipt of his proposal, he would be compensated for the detailed analysis

and final cost saving recommendations. Mr. Dragone reported that Mr. Bench could complete his study, if hired, in time for the budget process to begin in February.

The Board entered into a discussion regarding Mr. Bench's credentials, the use of Google maps and off-the-shelf software with data downloaded from the district and requested the Administration investigate possibly subcontracting with UPS or FedEx. Dr. Brenner expressed his concern that there is a significant difference and numerous factors to be considered between transporting children versus packages, however, at the Board's request, he will contact UPS to discuss if they subcontract their transportation routing and planning services.

The Board directed the Administration to move forward concurrently with having Mr. Bench prepare his initial, no cost proposal and Dr. Brenner to contact UPS.

### **Student Delegate's Comments (Trevor Faden)**

Mr. Faden commented on the great success and fun had by all who attended and participated in the Pie Eating Contest held last month. He reported the Student/Faculty basketball game is scheduled for December 22, 2009 and that the Girls basketball team won 52-30. The Battle of the Bands was moved back to February 2010 and the candy cane sale is underway.

### **Discussion Item(s):**

- Medicaid Compliance - Carrie Anne Tondo, Esq. / Joseph Dragone

Mr. Dragone presented a brief overview of the history and the outcome of litigation against New York State regarding fraudulent Medicaid billing practices. In connection with a \$539 million judgment against NYS for fraudulent billing, New York State has agreed to establish a whistleblower hotline to report fraudulent Medicaid billing and developed new policy guidelines for enforcement.

As a result, the District is required to develop a new policy and identify a District Compliance Officer, who will be Dr. Edward Salina. Dr. Salina will be responsible for training staff and ensuring full compliance of the new District policy. Ms. Tondo noted failure on the part of the District to comply could result in failure for reimbursement.

A draft of the new policy prepared by Ms. Carrie Anne Tondo, Esq. of Ingerman Smith, LLP has been provided to the Board of Education for their review and feedback and the first reading of this policy is scheduled for the December 17, 2009 Board Meeting.

- Cafeteria/Field House Projects Follow-Up

Dr. Brenner reported the Request for Proposal (RFP) for the cafeteria capital project has been mailed and a walk-through is scheduled for December 17, 2009, with a proposal to be provided by the architect on January 7, 2010.

Dr. Brenner mentioned a representative from the Bulldog Boosters was unable to attend tonight's board meeting. A representative from the Bulldog Boosters will attend and present the status of their efforts to renovate the field house at the next board meeting scheduled on December 17, 2009.

The Board requested the Administration provide a complete capital plan before the next board meeting.

- **Budget Timeline (Attachment D-3 page 5)**

Mr. Dragone reported a draft budget timeline has been developed and he discussed the various budget meetings to be scheduled, as required by law. The Budget Vote is scheduled for May 18, 2010, with the Public hearing scheduled for May 6, 2010 and budget notices to be mailed on May 7, 2010.

Mr. Dragone asked the Board for direction regarding the budget format to be presented and suggested using the same format in terms of the timeline presented last year moving from the global to the specific. For example, presentation of the budget summaries as opposed to the details that went into creating each budget.

In response to a question asked by the Board, Mr. Dragone responded the deadline date for recommendations from the BAC to be incorporated into the budget is April 8, 2010.

## **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

**The following items were discussed during public comments: on behalf of the education committee of the PFA, a resident expressed her sincerest thanks to the Administration, and specifically, Mr. Scanlon, Dr. Brenner, Mr. Dragone, Dr. Banta, Dr. Salina, Mr. Mohrman and Mr. Edelman for all their support and hard work for making the Summer Activities Fair a great success. In addition, she thanked and was truly appreciative of the custodial staff for all their hard work and thanked the PFA presidents for their support and effort. A resident inquired about the social programs and the symposium discussed and whether it will be taught in the Middle School. Dr. Brenner responded there is a task force at the Middle School consisting of administrators, parents and teachers charged with helping to change the culture and incorporate in the curriculum a culture of kindness.**

## **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

**PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional page 7)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified page 8)**

**Ms. Kline moved, seconded by Ms. Hunter and it was carried by a vote of 5-0 (Mr. Saffron and Mr. Seinfeld absent) to approve Agenda Items numbered P.1 and P.2.**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts which were prepared in accordance with General Municipal Law and Board of Education Policy.

- (i) Contractor: Oyster Bay – East Norwich Central School District  
Services: District of Location Special Education Services for IEP service requirements for 2 students residing in Roslyn attending private school in Oyster Bay – East Norwich for the period of 9/1/09 thru 6/30/10  
Fees: \$18,000.00 (approx.) Resource Room, Speech & Language (student #1)  
\$ 8,000.00 (approx.) Resource Room (student #2)  
Total estimated to be \$ 26,000.00

**B.2** Recommendation to approve a budget appropriation transfer request in accordance with **Attachment B.2. page 9**

**B.3.** Recommendation to approve a payment in the amount of \$5,539.71 to BJLJ Engineers & Architects, P.C. for Architectural Services rendered to the district pertaining to the MS Leaching Field [Funds will be deducted from the 2006-2007 Capital Budget Code H2110.245.03.2602].

**B.4.** Recommendation to approve a payment in the amount of \$179.84 to BJLJ Engineers & Architects, P.C. for Architectural Services rendered to the district pertaining to the

Heights Steam Piping Project. [Funds will be deducted from the 2008-2009 Capital Budget Code H2110.245.06.2908].

- B.5.** Recommendation to approve a payment in the amount of \$9,615.00 to BJLJ Engineers & Architects, P.C. for Architectural Services rendered to the district pertaining to the High School Window Replacement Project. [Funds will be deducted from the 2008-2009 Capital Budget Code H2110.245.03.2911].
- B.6.** Recommendation to approve a payment in the amount of \$1,160.10 to BJLJ Engineers & Architects, P.C. for Architectural Services rendered to the district pertaining to the High School PA Intercom Project. [Funds will be deducted from the 2006-2007 Capital Budget Code H2110.245.08.2613].
- B.7.** Recommendation to declare surplus and obsolete one treadmill from the high school, per attached memo from athletic director the treadmill is no longer useable.  
**(Attachment B.7. page 11)**
- B.8.** Recommendation to approve the following resolution regarding an amendment to the district 403B Plan and authorize the Board President to execute same:

WHEREAS, the Roslyn Union Free School District (“District”) maintains the Roslyn Union Free School District 403(b) Retirement Plan (“Plan”); and  
WHEREAS, the plan was duly adopted on the 18<sup>th</sup> day of December, 2008 by the District’s Board of Education (“Board”); and  
WHEREAS, the Board desires to restate and amend the Plan as regards section 2.1 Eligibility;

NOW, THEREFORE, BE IT RESOLVED that section 2.1 of the Plan is hereby restated and amended to read as follows:

**2.1 Eligibility**

Each Employee shall be eligible to participate in the Plan and elect to have Elective Deferrals made on his or her behalf hereunder immediately upon becoming employed by the Employer.

BE IT FURTHER RESOLVED that the Plan, as restated and amended is hereby approved and adopted.

IN WITNESS WHEREOF, the District has caused this Resolution and Amendment to be adopted this 3<sup>rd</sup> day of December, 2009.

- B.9.** Recommendation to accept the following Extra classroom activity fund reports,  
**(Attachment B.9 pages 13-14)**

Middle School	October 2009
High School	October 2009

**Mr. Stern moved, seconded by Ms. Hunter and it was carried by a vote of 5-0 (Mr. Saffron and Mr. Seinfeld absent) to approve Agenda Items numbered B.1, B.2, B.3, B.4,**

**B.5, B.6, B.7, B.8 and B.9.**

### **CURRICULUM AND INSTRUCTION**

**C&I.1.** Recommendation to approve Joseph Dispigno, Vic Albano, Laurence Reid and Jason Ruppert to attend the Frank Glazier Mega Football Clinic in Cherry Hill, New Jersey from February 18 through February 20, 2010 at an estimated cost to the district of \$1,096.90.

**C&I.2.** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Board on October 28, 2009 .

**C&I.3.** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Board on November 10, 2009; November 12, 2009; November 13, 2009; November 16, 2009.

**Mr. Stern moved, seconded by Ms. Hunter and it was carried by a vote of 5-0 (Mr. Saffron and Mr. Seinfeld absent) to approve Agenda Items numbered C&I.1, C&I.2 and C&I.3.**

### **BOARD OF EDUCATION**

**BOE.1 WHEREAS,** the Board of Education received a request to change the location of a bus stop located on South Drive and Pool Drive West for a student attending the Roslyn Middle School on September 29, 2009, with follow-up correspondence dated October 19, 2009;

**WHEREAS,** the Board of Education reviewed the documentation associated with the request and the District Administrators' findings;

**WHEREAS,** based upon its review, the Board of Education has determined that the bus stop located on South Drive and Pool Drive West will remain unchanged;

**NOW THEREFORE, BE IT RESOLVED** that the Board of Education hereby denies the request to remove a bus stop on South Drive and Pool Drive West for students attending the Roslyn Middle School.

**Ms. Kline moved, seconded by Mr. Haber and it was carried by a vote of 5-0 (Mr. Saffron and Mr. Seinfeld absent) to TABLE Agenda Item numbered BOE.1**

**Dr. Salina moved from the floor to add Agenda Item BOE.2.**

**BOE.2 BE IT RESOLVED,** that the Board of Education hereby approves the Settlement Agreement and General Release between the Board of Education and a certain Civil Service employee; and

**BE IT FURTHER RESOLVED**, THAT THE Board of Education herewith authorizes The Board President to execute the necessary documents to effectuate said Settlement Agreement and General Release.

**Mr. Stern moved, seconded by Ms. Hunter and it was carried by a vote of 5-0 (Mr. Saffron and Mr. Seinfeld absent) to approve Agenda Item numbered BOE.2.**

**Public Comments #2 – no additional public comments.**

**Adjournment**

**There being no further business to come before the Board of Education, Mr. Haber moved, seconded by Ms. Hunter and it was carried by a vote of 5-0 (Mr. Saffron and Mr. Seinfeld absent) to adjourn at 10:00 p.m.**

**Respectfully submitted,**

*Cathie L. Britt*

**Cathie L. Britt  
District Clerk**