

BOARD OF EDUCATION
ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education
held on Tuesday, July 9, 2009
in the Administration Building Board Room

MINUTES

Meryl W. Ben-Levy, President
 Clifford Saffron, Vice President
 Dani E. Kline
 Adam Haber
 Kim Hunter
 David Seinfeld
 Stanley D. Stern

ALSO PRESENT

Dr. Dan Brenner	Superintendent
Dr. Edward A. Salina, Jr.	Assistant Superintendent for Administration
Joseph C. Dragone	Assistant Superintendent for Business
Cathie Britt	District Clerk
Cathy Kelley	Acting District Clerk

9:05 p.m. Reconvene to the Business Meeting of the Board of Education

Recommendation to approve the minutes from the following Board of Education Meeting:
 June 4, 2009 and June 11, 2009.

Ms. Kline moved, seconded by Mr. Stern and it was carried by a vote of 6-0-1 (Mr. Seinfeld abstained since he was not present at the June 4 meeting) to approve the minutes from the June 4, 2009 Board meeting.

Ms. Kline moved, seconded by Mr. Stern and it was carried by a vote of 7-0 to approve the minutes from the June 22, 2009 Board meeting.

Recommendation to accept check warrants for May 2009

Recommendation to approve financial reports for the months of May 2009

Ms. Kline moved, seconded by Mr. Stern and it was carried by a vote of 7-0 to accept the check warrants for May, 2009 and the revised financial reports distributed by Mr. Savino for May, 2009.

Board President Comments

Ms. Waxman Ben-Levy expressed her desire to have a long and healthy relationship between Dr. Brenner and the Roslyn School District.

Superintendent's Comments

Dr. Brenner extended his thanks to the Board and the Community for their trust and confidence as the new Superintendent of the Roslyn School District. Dr. Brenner recognized and thanked the students and teachers for their hard work during the Summer Program as shown by the student's work adorned on the walls of the conference room.

Discussion Item(s):

- (1) Current & Proposed Board of Education Meeting Calendar

The district calendar to be revised as follows:

**July 22, 2009: BOCES Vote only. Meeting scheduled to begin at 7:15pm.
 July 23, 2009: Board of Education Meeting
 August 26, 2009: Board of Education Meeting
 June 30, 2010: Board of Education Meeting**

Dr. Brenner suggested that the Board Meetings be held at each school at least once starting in October, 2009 and ending in February, 2010. The location of each Board Meeting has been added to the 2009-2010 Board Meeting calendar.

A motion was made by Ms. Ben-Levy, seconded by Mr. Saffron to take Agenda Item BOE.5 out of order and it was carried by a vote of 7-0 to approve the revised Board of Education Meeting Calendar Agenda Item BOE.5 as amended.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker). Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

The following items were discussed during public comments: the community welcomed the new Board Trustee and congratulated the new Board President and Vice President, the location of bus stops, the Middle School Earth & Science Fair, the retirement of Dr. Richman and College Night for freshman and sophomore students.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be

adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **Appendix A (Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **Appendix B (Classified)**

Mr. Seinfeld moved, seconded Mr. Saffron and it was carried by a vote of 7-0 to approve Agenda Items numbered P.1 and P.2 as amended.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B1. Recommendation to approve the following contracts (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP.)

(i) Contractor: Labor Education & Community Services Agency, Inc.
 LECSA
 Services: Employee Assistance Program EAP for 350 non-teaching employees for the period of July 1, 2009-June 30, 2010
 Fee: \$ 19.00 per employee
 Total estimated to be \$ 6.650.00

(ii) Contractor: Specialty Risk Services - SRS
 Services: Worker's compensation claims management for the 2009-10 school year
 Fees: Claim Service Fees handle to conclusion:
2009-10 school year
 \$ 1,692.52 / claim Other than medical only
 \$ 190.16 / claim Medical only
 \$ 52.53 / claim Incidents/record only
 \$ 2,100.00 / annual Annual administration fee
 \$ 36.77 / claim Medical review
 Total estimated to be \$105,060.00
 [These rates were approved at the July 8, 2008 BOE meeting Item B.1.(v)]

(iii) Contractor: Capital Computer Associates, Inc.
 Services: Continued support for WinCap financial and human resources software for the 2009-10 school year
 Fees: Rates to remain the same as those approved by the BOE on 5/7/09 Item B.1.(iv)
 [These rates will remain in effect until such time as a

new rate schedule is negotiated]

- (iv) Contractor: Textbook Central
 Services: Management of textbook distribution to non-public school children for the 2009-10 school year
 Fee: \$20.00 per student administrative fee (approx.188 students) plus the cost of textbooks
 Total not to exceed \$26,000
- (v) Contractee: Jericho UFSD
 Services : 1 student from Jericho to attend a special class at Roslyn for the period of 9/1/09 thru 6/30/10
 Fees: \$ 78,391.00 per student (Roslyn to receive)
 Total estimated to be \$ 78,391.00 (Roslyn to receive)
- (vi) Contractee: Jericho UFSD
 Services: 1 student from Jericho attending the Hilltop Academy for the period of 9/1/09 thru 6/30/10
 Fees: \$ 70,000 per student (Roslyn to receive)
 Total estimated to be \$ 70,000.00 (Roslyn to receive)
 [Appendix "A" to this agreement may be amended in future if additional students from Jericho attend]
- (vii) Contractor: Herricks UFSD
 Services: District of Location Special Education Services for IEP service requirements for 1 student residing in Roslyn attending private school in Herricks for the period of 9/1/08 thru 6/30/09
 Fee: \$7,250.00
 Total estimated to be \$7,250.00
- B.2.** Recommendation to increase the amount of the All About Kids agreement by \$13,000.00 to a "total estimated to be \$43,000.00" for the 2008-09 school year [The original agreement for \$30,000.00 was approved at the 6/12/08 BOE meeting, this additional increase is needed to cover the cost of home ABA services and parent training for newly classified students]
- B.3.** Recommendation to increase the amount of the Helping Hands Children's Services agreement by \$40,000.00 to a "total estimated to be \$239,533.00" for the period of 7/1/08 thru 6/30/09 [The original agreement for \$149,533.00 was approved at the 6/26/08 BOE meeting and was increased by \$50,000.00 at the 2/26/09 BOE meeting, this additional increase covers a number of services including ABA services and behavioral consultation resulting from both CSE recommendations for special education students and building support ad hoc needs for general education students in crisis]
- B.4.** Recommendation to set the standard mileage rate for the business use of employee-owned vehicles at .55 cents per mile (IRS rate) for the period of 7/1/09 thru 6/30/10
- B.5.** Recommendation to authorize the Claims Auditor to approve the payment of revised tuition rates pursuant to New York State Education Law.

- B.6.** Recommendation to approve Capital Budget appropriation transfer requests as per Attachment "A" [This item was tabled at the 6/18/09 BOE meeting]
- B.7.** Recommendation to approve a budget appropriation transfer request in the amount of \$9,000.00 from 2810-121-03-9000-308 (Contract Home Instruction Elementary – prior balance \$28,710.00) to 2810-131-03-9000-308 (Contract Home Instruction Secondary – prior balance \$1,088.20) [To cover the cost of home instruction at the secondary level]
- B.8.** Recommendation to approve a budget appropriation transfer request in the amount of \$4,900.00 from 2810-121-03-9000-308 (Contract Home Instruction Elementary – prior balance \$19,710.00) to 2810-474-08-9000-308 (Contract Home Instruction – prior balance \$-125.00) [To cover the cost of Creative Tutoring, Inc. invoice]
- B.9.** Recommendation to approve a budget appropriation transfer request in the amount of \$2,345.10 from A5540-448-08-6700-510 (Trans Field Trips – Clubs prior balance \$12,752.12) to 5510-163-03-9000-303 (Trans N C Sal Suplm – prior balance \$54,203.44) [To cover the cost of HS Forensics trip to Albany from 4/23/09 thru 4/25/09]
- B.10.** Recommendation to approve a budget appropriation transfer request in the amount of \$466.90 from 5540-448-08-9000-510 (Trans Field Trip HS – prior balance \$8,902.95) to 5510-163-03-9000-303 (Trans N C Sal Suplm – prior balance \$54,203.44) [To cover the cost of HS Model Congress to Columbia University on 4/4/09]
- B.11.** Recommendation to approve a budget appropriation transfer request in the amount of \$865.80 from 5540-448-08-6500-510 (Trans Marching Band – prior balance \$1,838.54) to 5510-163-03-9000-303 (Trans N C Sal Suplm – prior balance \$54,203.44) [To cover the cost of Marching Band trips to Multiplex Cinemas in Farmingdale on 5/13/09]
- B.12.** Recommendation to approve a budget appropriation transfer request in the amount of \$15,772.85 from 9760-700-03-9000-303 (TANS Interest – prior balance \$330,296.67) to 1930-430-03-9000-303 (Judgments and Claims – prior balance \$-15,772.85) [Funds needed to pay \$21,472.60 due to North Shore CSD for Common Boundary School Tax due for the 2007-2008 school year]
- B.13.** Recommendation to approve a payment of \$20,610.00 to Ingerman Smith, L.L.P. for the period of 5/1/09 thru 5/31/09
- B.14.** Recommendation to approve a payment of \$4,860.56 to Farrell Fritz, P.C. for the period of March 2009 thru May 2009 [March 2009 - \$1,811.18, April 2009 - \$377.02 and May 2009 - \$2,672.36]
- B.15.** Recommendation to approve a payment of \$2,518.50 to BJLJ Engineers & Architects, PC, for architectural services rendered to the district pertaining to the HS NOC Room [Funds will be deducted from 2008-2009 budget code A1621-443-03-9000-310]
- B.16.** Recommendation to declare surplus and obsolete library books which have been removed from the HS Library (as listed on Attachment "B") these books were removed as the information contained in them is out of date, no longer relevant and the items are damaged. [This item was tabled at the 6/18/09 BOE meeting]

B.17. Recommendation to approve the attendance of Joseph Dragone at the NYSASBO Summer Business Management Workshop to be held in Albany, NY on 7/21/09 at an estimated cost to the district of \$300.00 [Lodging to be paid by NYSASBO \$300.00 to be deducted from budget code 1310-440-03-9000-303 Business Travel and Conference - Mr. Dragone has been asked to teach at this conference]

B.18. Bid for Daktronics Galaxy Message Display Sign

Bid advertised:	June 18, 2009
Bid mailed:	June 18, 2009
Bid opened:	June 25, 2009
Number of Invitations to bid mailed:	2
Number of bids received:	2

Recommendation that award based on low cost satisfactorily meeting Daktronics Galaxy Message Display Sign bid specifications, be made to Long Island Gymnasium Equipment, Bay Shore, NY in the amount of \$17,950.00. Estimated total cost is within the 2008-2009 budget.

B.19. Recommendation to accept the following Extraclassroom activity fund reports:
 Middle School: May 2009
 High School: May 2009

B.19A. RESOLVED, that the Board of Education herewith authorizes the President of the Roslyn Board of Education to execute a certain Disclosure and Consent Agreement dated July 9, 2009 on behalf of the Board of Education of the Roslyn Union Free School District.

Ms. Kline moved, seconded by Mr. Saffron and it was carried by a vote of 7-0 to add Agenda Item B.19A.

B.20. A) RESOLVED that the agreement between Roslyn Union Free School District and Board of Cooperative Educational Services (Project #2-187763AP dated July 9, 2009) to find that:

(i) the use of the Equipment and the District's participation in the Administrative Services projects are essential to the District's proper, efficient and economic operation of its administrative program to be supported by the Equipment, and is necessary to maintain the District's administrative program; and that

(ii) the expenses arising under this Agreement constitute ordinary contingent expenses necessary for providing administrative services and the transaction is in the best financial interests of the School District because it enables the District to utilize the equipment in a cost effective and economic manner.

and to approve an assignment of co-ser agreement between the Roslyn Union Free School District and the Board of Cooperative Educational Services of Nassau County arising under the agreement for technology program project #2-187763AP to replace obsolete computer equipment at Roslyn HS, Roslyn Administration Building and Harbor Hill School and to authorize the Board President to sign the appropriate assignment and such other documents and agreements as may be necessary to effect the transaction

subject to legal counsel review.

B) Recommendation to approve the following contract:

Contractor:	Nassau BOCES	
Services:	Upgrading of Printers in Roslyn HS, Roslyn Administration Building and Harbor Hill School and additional equipment as listed in Exhibit A of the agreement for the years 2009 thru 2014	
Fees:	\$85,990.00	2009-2010 school year
	\$73,999.00	2010-2011 school year
	\$73,999.00	2011-2012 school year
	\$73,999.00	2012-2013 school year
	\$71,258.00	2013-2014 school year
	Total estimated to be \$379,245.00	

B.21. Bid for Door and Window Replacements at the High School

Bid advertised:	June 8, 2009
Bid mailed:	June 8, 2009
Bid opened:	June 30, 2009
Number of Invitations to bid mailed:	12
Number of bids received:	5

Recommendation that award based on low cost satisfactorily meeting Door and Window Replacements HS Bid specifications, be made to Arrow Steel Window, East Farmingdale, NY in the amount of \$1,231,000. Estimated total cost is within the 2009-2010 capital budget.

B.22. Bid for High School Instrumental Music 09-10 #10

Bid advertised:	June 18, 2009
Bid mailed:	June 18, 2009
Bid opened:	July 2, 2009
Number of Invitations to bid mailed:	7
Number of bids received:	4

Recommendation that awards based on low cost satisfactorily meeting High School Instrumental Music Bid specifications, be made to:

Guitar Center Carle Place, NY	31 items	\$10,729.00
NEMC Mountindale, NJ	4 items	\$10,472.00
Samuel Kolstein & Son, Ltd. Baldwin, NY	1 item	\$ 2,000.00

Estimated total cost is within the 2009-2010 budget.

B.23. Bid for Marching Band 09-10 #07SS

Bid advertised:	June 18, 2009
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Bid mailed:	June 18, 2009
Bid opened:	July 2, 2009
Number of Invitations to bid mailed:	10
Number of bids received:	6

Recommendation that award based on low cost satisfactorily meeting Marching Band Bid specifications, be made to:

Band Shoppe Cynthiana, IN	3 items	\$2,647.50
Long Island Drum Center Plainview, NY	10 items	\$833.17
Music Modes, Inc. Ringwood, NJ	5 items	\$3,817.50
NEMC Mountaindale, NJ	2 items	\$5,083.00
Sweetwater Sound Fort Wayne, IN	20 items	\$7,824.58
Wright Music Port Washington, NY	30 items	\$2,600.70

Estimated total cost is within the 2009-2010 budget.

B.24. Bid for Piano 09-10 #36

Bid advertised:	June 18, 2009
Bid mailed:	June 18, 2009
Bid opened:	July 2, 2009
Number of Invitations to bid mailed:	7
Number of bids received:	2

Recommendation that award based on low cost satisfactorily meeting Piano Bid specifications, be made to Freehold Music Center, Freehold, NJ in the amount of \$23,995.00. Estimated total cost is within the 2009-2010 budget.

B.25. Recommendation to approve appropriation transfer requests as per "Attachment C".

Mr. Stern moved, seconded by Ms. Hunter and it was carried by a vote of 7-0 to approve Agenda Items numbered B.1, B.2., B.3, B.4, B.5, B.6, B.7, B.8, B.9, B.10, B.11, B.12, B.13, B.14, B.15, B.16, B.17, B.18, B.19, B.19a, B.20, B.21, B.22, B.23, B.24, B.25, with one exception noted by Mr. Stern who voted no to Item 2 on Attachment C of Agenda Item B.25.

CURRICULUM AND INSTRUCTION

C&I.1 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Board April 22, 2009, May 6, 2009, May 8, 2009, May 20, 2009, May 21, 2009, June, 1, 2009, June 2, 2009, June, 4, 2009, June, 9, 2009, June 12, 2009, June 16, 2009, June 17, 2009; June

18, 2009, June 22, 2009; June 24, 2009.

C&I.2 Recommendation to appoint the following summer 2009 curriculum writers calculated proportionately at 1.25% of current salary for 15 hours:

<u>Teacher</u>	<u>Project Title</u>	<u>Total Hours</u>
Karina Baez	Spanish 8	20 Hours
Kaitlin Gillen	Spanish 6	20 Hours
Iris Molina	Spanish 7	20 Hours

C&I.3 Recommendation that the Board of Education accept the payment from a parent for their child to attend the BOCES Long Island High School for the Arts summer session [2009 ONLY] and approve the expenditure of \$1400 in accordance with the purpose outlined above with the understanding that this is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

Mr. Saffron moved, seconded by Mr. Seinfeld and Ms. Hunter and it was carried by a vote of 7-0 to approve Agenda Items numbered C&I.1, C&I.2 and C&I.3.

BOARD OF EDUCATION

BOE.1 Recommendation that the Board of Education approve the agreement with Pierce Country Day School.

BOE.2 BE IT RESOLVED, that the Board of Education hereby approves the agreement between Temple Beth Shalom and the District in accordance with the terms and conditions attached. **[TABLED]**

BE IT FURTHER RESOLVED, THAT THE Board of Education hereby authorizes the President of the Board of Education to execute said resolution.

BOE.3 Recommendation to nominate Susan Bergtraum as New York State School Board Association's Area 11 Director.

BOE.4 Recommendation to approve the attendance of Meryl Waxman Ben-Levy, Adam Haber and David Seinfeld at the Fifteenth Annual Summer Law Conference at the Islandia Marriot on July 23, 2009.

BOE.5 Recommendation to approve the revised Board of Education Calendar of Meetings. (Attached)

Ms. Kline moved, seconded by Mr. Saffron and it was carried by a vote of 7-0 to approve Agenda Items BOE.1, BOE.3, and BOE.4. Agenda Item BOE.2 was tabled and BOE.5 was previously approved.

EXECUTIVE SESSION

Ms. Hunter moved, seconded by Mr. Stern and it was carried by a vote of 7-0 to adjourn to

Executive Session at 10:45 p.m.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Saffron to adjourn at 1:15 a.m.

Respectfully submitted,

Cathie L. Britt
District Clerk

**Personnel Action Report
Professional**

Appendix A**July 9, 2009**

Item	Name	Action	Position/Location Replacing	Effective Date		Tenure Area	Certification Class/Step Salary
				From	To		
	Joanna Commander*	Appointment	Interim Athletic Dir. M. Martincich	7/13/09	6/30/10	NA	SAS (perm) \$650/day 205 days max.
	Michelina Iannuzzi	Appointment Probationary	Foreign Language/HS New	9/1/09	8/31/12	Foreign Language	Italian (int) MA/Step 3 \$66,192
	Gabriella Gizzi	Appointment Leave Repl	Math/MS J. Kleiman	9/1/09	6/30/10	NA	Math 7-12 (int) & Math 5-6 ext (int) MA/Step 4 \$69,085
	Rachel Look	Appointment Leave Repl	Special Ed/EH D. Bonamassa	7/1/09	6/30/10	NA	Students with Disabilities 1-6 (int) & Early Childhood B-Gr. 2 (int) MA/Step 3 \$66,192
	Mariantonietta Morello	Rescind Appointment	English/HS .7	7/1/09	6/30/10		
	Mariantonietta Morello	Appointment Leave Repl	English/HS J. Cabat	7/1/09	6/30/10	NA	English (perm) MA/Step 7 \$77,770
	Laura Hutt	Appointment Leave Repl	Guidance/MS C. Decker	9/14/09	12/11/09	NA	School Counselor (prov) MA/Step 1 \$60,403 prorated
	Stephanie Altman	Appointment Part-time	Special Ed/HS .6	7/1/09	6/30/10	NA	Special Ed (perm) & Elem (perm)

							MA/Step 12 \$92,559 prorated
Kristine Baxter	Appointment Part-time	English/HS & MS .7	7/1/09	6/30/10	NA		English 7-12 (int) MA/Step 1 \$60,403 prorated
Mark Carman	Appointment Part-time	Math/HS .8	9/1/09	6/30/10	NA		Math 7-12 (int) BA/Step 1 \$52,525 prorated
Alan Laudin	Appointment Part-time	Driver Ed/HS .2	7/1/09	6/30/10	NA		Driver Ed (perm) M4/Step 18 \$112,624 prorated
Lisa Spyridon	Appointment Part-time	Science/HS .5	9/1/09	6/30/10	NA		Biology 7-12 pending & General Science 7-12 pending BA/Step 1 \$52,525 prorated
Susan Tietje	Appointment Part-time	Home & Careers/MS .8	9/1/09	6/30/10	NA		Family & Consumer Sciences (int) BA/Step 1 \$52,525 prorated
Gail Horn	Appointment 12-month Summer Program	Tutor, as needed not to exceed 15 hours	Summer 2009	Summer 2009	NA		Speech & Hearing Handicapped (perm) \$60/hour
Karen Kummer	Appointment 12-month Summer Program	Tutor, as needed not to exceed 60 hours	Summer 2009	Summer 2009	NA		Special Ed (perm) \$60/hour
Barbara Bende	Appointment Summer Program	Paraprofessional	Summer 2009	Summer 2009	NA		Per RPA contract
Mary Ellen	Appointment	Tutor	9/1/09	6/30/10	NA		ESL (prof) &

7/29/2009

	Lyons						Social Studies 7-12 (perm) \$60/hour
	Barbara Silverman	Appointment	Tutor	7/1/09	6/30/10	NA	Speech & Hearing Handicapped (perm) \$60/hour

*Appointment is subject to and contingent upon the granting of NYSED Commissioner's waiver for the 2009-10 school year.

Personnel Action Report

**Personnel Action Report
Classified**

7/29/2009 11:18:02 AM

7/29/2009

Appendix B

July 9, 2009

Item	Name	Action	Civil Service Title Replacing	Class	Type of Appointment	Location	Effective Date From	To	Salary Schedule Step & Rate
1.	Catherine Kelley	Extend Appointment	Senior Typist Clerk, p/t	Non-comp	Per diem	AD	7/1/09	7/17/09	\$320/day
2.	Coretta Lewis	Termination	Monitor			HTS	6/30/09		

ADD:

Item	Name	Action	Civil Service Title Replacing	Class	Type of Appointment	Location	Effective Date From	To	Salary Schedule Step & Rate
1.	Matthew McGeown	Appointment	Security Monitor	Non-comp	Part-time	District	7/1/09		\$12/hour
2.	Fred Metzger	Appointment	Security Monitor	Non-comp	Part-time	District	7/1/09		\$12/hour

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