

**ROSLYN UNION FREE SCHOOL DISTRICT**

**Meeting of the Board of Education**

**Thursday, January 28, 2010**

**8:30 p.m.**

**Held in the Roslyn Middle School Cafeteria**

Meryl W. Ben-Levy, President  
Clifford Saffron, Vice President  
Adam Haber  
Kim Hunter  
Dani E. Kline  
David Seinfeld  
Stanley D. Stern

**ALSO PRESENT**

Dan Brenner, Ph.D  
Edward A. Salina, Jr., Ed.D  
Frank Banta, Ed.D

Superintendent  
Assistant Superintendent for Administration  
Interim Assistant Superintendent for Curriculum &  
Instruction  
Assistant Superintendent for Business  
District Clerk  
Student Delegate

Joseph C. Dragone  
Cathie L. Britt  
Trevor Faden

**ABSENT**

**7:30 p.m.-Executive Session**

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 7-0 that the Board of Education adjourns to Executive Session at 7:30 p.m.

The Executive Session adjourned at 8:40 p.m. and the Board reconvened in Public Session in the Administration Building Board Meeting at 8:45 p.m.

**8:30 p.m.-Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

## Student Recognition

- Intel Winners

Dr. Brenner recognized the following students for their outstanding achievement in the 2010 Intel Science Talent Search. He further thanked and acknowledged Dr. Weseley and Ms. Daniels for bringing excellence to this program and for all their hard work.

Samantha Halpern – Semi-Finalist  
Anouva Kalra-Lall – Semi-Finalist  
Lauren Kobrick – Semi-Finalist  
Kevin Xu – Finalist

Anouva Kalra-Lall – 2010 American Academy of Neurology Student Research Competition Winner

- Marching Band Presentation

Mr. Scanlon introduced Mr. Patterson who expressed his thanks to the Board and the Administration for their continuous support of the marching band. Members of the Marching Band displayed their NYS 4<sup>th</sup> place trophy and spoke about the wonderful experience it is to be a marching band member.

Ms. Passaro, co-president of the Marching Bulldogs, thanked Mr. Patterson and Ms. Miller for all their hard work and she extended her sincere thanks to the Board and the Administration for all their support.

A DVD compilation of highlights from the marching band's attendance at marching band camp was shown during the board meeting and each Board member and Administrator were presented with their own copy of the DVD.

Ms. Ben-Levy thanked Mr. Patterson and all the members of the Marching Bulldogs for a wonderful presentation and for all their hard work.

Recommendation to accept the Treasurer's Report for December 2009 (**Attachment T, Page 7**)

**Mr. Savino presented and discussed with the Board the Treasurer's Report for December 2009.**

**Ms. Kline moved, seconded by Mr. Saffron and it was carried by a vote of 7-0 to accept the Treasurer's Report for December 2009.**

Recommendation to accept the Minutes from the following meeting(s).  
December 17, 2009:

**Mr. Stern moved, seconded by Ms. Hunter and it was carried by a vote of 4-0-3**

**(Mr. Haber, Ms. Hunter and Mr. Stern abstained since they were not present at that meeting) to accept the minutes from the December 17, 2009 Board of Education meeting.**

January 14, 2010:

**Mr. Stern moved, seconded by Ms. Hunter and it was carried by a vote of 7-0 to accept the minutes from the January 14, 2010 Board of Education meeting.**

### **Board President's Comments**

Ms. Ben-Levy reported that she and Adam Haber attended the Winter Law Conference and they spoke about the topic discussed regarding Negotiations Issues and Superintendent's Evaluation.

Ms. Ben-Levy, Ms. Hunter and Ms. Kline toured the Middle School and spoke about how they enjoyed the tour and observing students diligently working at the task at hand. Ms. Kline spoke about the building and the wonderful artwork adorning the walls of the Middle School, the use of technology and the warm welcome they received.

Ms. Ben-Levy thanked Mr. Palmadesso, Mr. Grossman and all the teachers they visited for their time and all their hard work.

### **Superintendent's Comments**

Dr. Brenner read a review of the book, "*Letters to a Soldier*" and commended Mrs. Hutt and the students in her class. He reported this book was just awarded two Gold Awards by the Mom's Choice Awards.

Dr. Banta congratulated the 67 students who participated in the 2010 Nassau Music Educators Association All County Music Festival held at the Tilles Center this past weekend.

### **Student Delegate's Comments (Trever Faden)**

Mr. Faden reported the students at the high school raised over \$1300 to be donated to help those affected by the earthquake in Haiti.

### **Discussion Item(s):**

#### **1. Co-Teaching**

Mr. Grossman, along with Ms. Brown, Ms. Colardi and Ms. Liguori, gave a PowerPoint presentation regarding the Integrated Co-Teaching initiative. He explained the reason the district moved to an integrated co-teaching model was to align with NYS guidelines, to reduce the amount of time students spend out of the classroom and to increase instructional time and socialization opportunities for students who receive

special education services.

Mr. Grossman explained the advantages of this methodology, the co-teaching staff and provided examples of the various forms of co-teaching, which include team teaching, station teaching, parallel teaching, and alterative teaching. He stated that he and all the principals are very happy with the initial rollout and implementation of this plan and he spoke about ways to improve the program in the future, including additional planning time, alignment of schedules, and consideration of the workshop/support class.

Mr. Grossman, Dr. Brenner and the Board discussed the class composition, the ratio of special education students per class and the students' progress observed who participated in this initiative.

Ms. Liguori spoke about the social development the students experience through the Friendship Club. Ms. Colardi spoke about the many benefits the children gained from social modeling. Ms. Brown spoke about the benefits the special and general education children gain from this program.

Ms. Ben-Levy thanked Dr. Grossman and all the Principals for an informative presentation and she also thanked and commended Dr. Grossman on the success of the use of Smart Boards in the special education classrooms.

## 2. Cafeteria Project

Dr. Brenner asked the Board to consider the recommendation to place a referendum on the May 2010 ballot for the cafeteria project at a cost not to exceed \$1.5 million in construction, 4% for construction management and \$115,000 architectural fee.

The Board and Dr. Brenner entered into a discussion regarding having the architect present various design options and the respective costs for each option. The Board expressed their desire for this to be an inclusive process with the appropriate constituents consulted throughout the design process of the project.

**Dr. Brenner acknowledged that the Board provided the Administration with their authorization to move forward with the cafeteria capital project.**

## 3. Unencumbered Capital Funds Project, Continued

Mr. Dragone spoke about the response from bond counsel, which advised the funds approved by the voters in May 2007 for specific projects cannot be used for additional capital projects not explicitly included within the scope of the 2000 bond. Mr. Dragone explained to the Board the only option is to return the money to the general fund or debt service, but not the capital fund.

**Mr. Dragone acknowledged the Board's authorization to approve the recommendation to return the money to either the general fund or debt service.**

## **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

**The following items were discussed during public comments: Ms. Russell spoke about the co-teaching initiative.**

### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

#### **PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **Attachment P.1 Professional, page 41.**

**P.2. Recommendation** to approve the Adult Education Instructor Salaries for the Spring 2010 session as listed on **Attachment P.2.**, page 43.

**Mr. Saffron moved, seconded by Mr. Stern and it was carried by a vote of 7-0 to approve Agenda Items numbered P.1 and P.2.**

#### **BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts which were prepared in accordance with General Municipal Law and Board of Education Policy.

- (i) Contractor: Tri Business & Career Training Center  
Services: Vocational services for 1 student for the period of 7/1/09 thru 6/30/10  
Fees: \$ 105.00 per day (same rate for Summer and school year)  
Total estimated to be \$ 28,150.00
- (ii) Contractee: Bellmore-Merrick Central High School District  
Services: 1 student from Bellmore-Merrick CHSD to attend Roslyn Hilltop

Fees: Academy for the period of 2/1/10 thru 6/24/10  
\$70,000.00 tuition 10 month school year (pro-rated)  
Total estimated to be \$35,000.00 – Roslyn to receive

(iii) Contractor: Glen Cove City School District  
Services: District of Location Special Education Services for IEP service requirements for 7 students residing in Roslyn attending private school in Glen Cove for the period of 7/1/09 thru 6/30/10

Fees: Miscellaneous  
Total estimated to be \$60,000.00

(iv) Contractor: Herricks UFSD  
Services: 1 Roslyn special education student attending school in Herricks for the period of 9/9/09 thru 6/25/10

Fees: \*\$54,415.00 tuition  
Total estimated to be \*\$54,415.00  
[\*Non-resident tuition rates are subject to NYSED re-calculations]

**B.2.** Recommendation to approve the following flow-through contract: [The Individuals with Disabilities Act (IDEA) requires the use of federal flow-through funding for pre-school and school age disabled children. The 611 Grant is for all students; the 619 Grant is an additional amount for students 5 years or younger]

(i) Contractor: Kids First Evaluation & Advocacy Center  
Services: Contractual services for 1 student for the 2009-10 school year  
Fees:

**611 Grant**  
\$706.00 per student related services (1 student)

**619 Grant**  
\$ 239.00 per student related services (1 student)  
Total will be \$ 945.00

**B.3.** Recommendation to accept the following Architectural Request for Proposal for the High School Cafeteria in accordance with board policy #6700-R:

(i) **RFP 2010-001 Architectural / Engineering Contract for HS Cafeteria**

# of RFP's mailed:	32
# of RFP's returned:	16
# of RFP's declined:	2
# of RFP's rejected as not responsive:	14
RFP opened:	January 7, 2010

The following proposal is accepted subject to the creation of an agreement approved by our attorneys:

- KG & D Architects  
285 Main Street

Mount Kisco, NY 10549

\$115,000.00

[\$109,500.00 architect fees and \$5,500.00 structural engineering fees if needed]

- B.4.** Recommendation to approve a budget appropriation transfer request in the amount of \$110.05 from 5540-448-08-6700-510 (Transportation Field Trips Clubs – prior balance \$23,476.42) to 5510-163-03-9000-303 (Transportation N C Salary Supplemental – prior Balance \$48,601.25) [To cover the cost of transportation for the Math Team to Schreiber HS on 12/1/09]
- B.5.** Recommendation to approve a budget appropriation transfer request in the amount of \$3,235.65 from 5540-448-08-6700-510 (Transportation Field Trips Clubs – prior balance \$23,476.42) to 5510-163-03-9000-303 (Transportation N C Salary Supplemental – prior Balance \$48,601.25) [To cover the cost of transportation for Forensic Club during trips during the month of December 2009]
- B.6.** Recommendation to approve Capital Budget appropriation transfer requests as per **Attachment B.6., page 45.**
- B.7.** Recommendation to approve Capital Budget expenditure transfer requests as per **Attachment B.7., page 47.**
- B.8.** Recommendation to approve a payment in the amount of \$14,033.73 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 12/31/09.
- B.9.** Recommendation to approve a payment in the amount of \$38,619.45 to School Construction Consultants, Inc. for Construction Manager Services rendered to the district pertaining to the Middle School Athletic Field and Parking Lot Project [Funds will be deducted from the 2008-2009 Capital Budget Code H2110-201-09-2909. The total amount owed to SCC for CM services is 3.5% of the construction costs. At this time, the total construction costs for the MS Athletic Field and Parking Lot Project encumbered in purchase orders to J. Barwick is \$1,470,917. 3.5% would be \$51,482.10. Therefore, after this payment, we would still owe SCC a total of \$12,862.65] [This was tabled at the 12/17/09 BOE meeting – Item B.10. and at the 1/14/10 BOE meeting – Item B.12.] .
- B.10.** Recommendation to approve a change order to J. Barwick Landscape and Site Developer for the Middle School Athletic Field and Parking Lot Reconstruction Project. This change order is needed for an extension of time: the contract will be extended to December 31, 2009, if unexpected weather conditions arise prior to December 31, 2009, the work will then be completed by April 30, 2010. This will result in no extra cost to the district. [This was tabled at the 12/17/09 BOE meeting – Item B.11. and at the 1/14/10 BOE meeting – Item B.13.]
- B.11.** Recommendation to authorize Barry Edelson, Director of Adult Education and Joseph C. Dragone, Assistant Superintendent for Business, to sign a revised

agreement with Capital One Bank and Capital One Merchant Services Corporation with respect to Credit Card Services. [This revised agreement is the same in all respects as the current agreement with the exception of the fees to be charged. The new agreement will result in a projected annual savings of \$893]. (Attachment B.11, page 49).

**Mr. Dragone moved from the floor to add Business Agenda Items numbered B.12 and B.13.**

**B.12** BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby approves the annexed agreement resolving a residency dispute.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the agreement on behalf of the Board of Education.

**B.13** Recommendation to approve a payment in the amount of \$28,842.00 to J. Barwick Landscape & Site Developer for general construction work rendered to the district pertaining to the Middle School Athletic Field and Parking Lot Reconstruction. [Funds will be deducted from the 2008-09 Capital Budget Code H1620-297-09-2909. After this payment is made, the balance still owed to Barwick including retainage will be \$202,954.85].

**Mr. Saffron moved, seconded by Mr. Seinfeld and it was carried by a vote of 7-0 to table Agenda Items numbered B.9 and B.10.**

**Ms. Kline moved, seconded by Mr. Saffron and it was carried by a vote of 7-0 to approve Agenda Items numbered B.1, B.2, B.3, B.4, B.5, B.6, B.7, B.8, B.11 and the additional Agenda Items numbered B.12 and B.13.**

## **CURRICULUM AND INSTRUCTION**

**C&I.1 Recommendation** to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Board on December 9, 2009; December 16, 2009; December 23, 2009.

**C&I.2 Recommendation** to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Board on December 21, 2009 and January 14, 2010.

**C&I.3 Recommendation** to approve William Caruso to attend the Peachtree Counselor Tour in Atlanta, Georgia from April 10–14, 2010 at an estimated cost of \$632.94.

**Dr. Brenner moved from the floor to amend Agenda Item numbered C&I.4 to correct the date of the conference to reflect the 2010 Spring Conference, not Fall.**

**C&I.4 Recommendation** to approve Joanna Commander to attend the NYS Athletic Administrators Association 2010 **Spring Fall** Conference in Saratoga Springs, New York from March 16 through 19, 2010 at an estimated cost to the district of \$914.00.

**Dr. Banta moved from the floor to amend Agenda Item numbered C&I.5 to correct the total number of teaching hours to reflect 20 hours (10 hours per teacher).**

**C&I.5 Recommendation** to appoint the following curriculum writer for the 2009-2010 calculated proportionately at 1.25% of current salary for 15 hours:

<u>Writer</u>	<u>Curriculum</u>	<u>Hours Approved</u>
Laura Wenzel (HS)	The 2010 NYS Earth Science	<b>20 total hours</b>
Denise Samide (MS)	Reference Tables: Alignment of Curriculum Materials	<b>(10 hrs per teacher)</b>

**Mr. Saffron moved, seconded by Ms. Kline and it was carried by a vote of 7-0 to approve Agenda Items numbered C&I.1, C&I.2, C&I.3, C&I.4 as amended and C&I.5 as amended.**

## **BOARD OF EDUCATION**

**BOE.1 Recommendation** that the Board of Education of the Roslyn Union Free School District conduct the third reading of:

- a. Policy # 9646 – Medicaid (**Attachment BOE.1.a., page 51**)
- b. Policy #1120 - FOIL/School District Records (**Attachment BOE.1.b., page 55**)
- c. Policy #5152, 5152-R - Residency (**Attachment BOE.1.c., page 61**)

**BOE.2 Recommendation** that the Board of Education of the Roslyn Union Free School District approve the following exhibit: # 2280-E – Vendor Travel Expense Reimbursement. (**Attachment BOE.2, Page 65**)

**BOE.3 Recommendation** to approve the 2010-2011 school calendar as attached. (**Attachment BOE.3, page 69**)

**Dr. Brenner and the Board discussed a number of factors and considerations that went into developing the 2010-2011 school calendar. By a vote of 4-3, the Board directed the Administration to present a different school calendar configuration which has the first day of school starting after Labor Day.**

**Mr. Saffron moved, seconded by Mr. Stern and it was carried by a vote of 7-0 to approve Agenda Item numbered BOE.1.**

**Mr. Stern moved, seconded by Ms. Ben-Levy and it was carried by a vote of 7-0 to table Agenda Item numbered BOE.2 and BOE.3.**

## **Public Comments #2**

**The following items were discussed during public comments: Ms. Russell spoke about the snow days used by the district.**

## **Adjournment**

**There being no further business to come before the Board of Education, Mr. Seinfeld moved, seconded by Ms. Kline and it was carried by a vote of 7-0 to adjourn at 10:55 p.m.**

**Respectfully submitted,**

***Cathie L. Britt***

**Cathie L. Britt  
District Clerk**